



Mount Olive After-School Care Program Two-Week Scheduling Form

I will need After-School Care for my child, _____.

Week of _____

Week of _____

Monday _____ to _____ p.m.

Monday _____ to _____ p.m.

Tuesday _____ to _____ p.m.

Tuesday _____ to _____ p.m.

Wednesday _____ to _____ p.m.

Wednesday _____ to _____ p.m.

Thursday _____ to _____ p.m.

Thursday _____ to _____ p.m.

Friday _____ to _____ p.m.

Friday _____ to _____ p.m.

Week 1 total hours: _____

Week 2 total hours: _____

Total hours for these 2 weeks: _____
x \$3.50

Complete payment schedule is on the back.

Total Due for these 2 weeks: _____
Past due: + _____
Credit for overpayment: - _____
TOTAL PAYMENT DUE: _____

Parent Signature: _____

- Cost is \$ 3.50 an hour per child charged in 30-minute increments. Charge starts at 3:00 p.m. and ends at 5:30 p.m.
- There will be a \$1.00 a minute charge for picking up your child past the closing time of 5:30 p.m.
- The number of children who need care is different every day. Therefore, if there are any last minute or emergency situations, we need to know as soon as possible so that adequate care is available. This Two-Week Scheduling Form is required and necessary to make our After-School Care Program run efficiently. We reserve the right to say no to services if there is not adequate planning in children's schedules.
- Hourly charges for care will be based on actual hours attended versus scheduled hours. Adjustments will be made for any overpayment/underpayment that occurred when the Two-Week Scheduling Form and payment were submitted.
- **PAYMENT MUST BE MADE IN ADVANCE.** Please make out checks to: Mount Olive After-School Care or pay online on the school's website.